

361 Montreal St.
Kingston, Ontario
K7K 3H4



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2010 Programs Registration January—June 2010

Please help us to keep you up-to-date on EAF news while keeping mailing costs down by providing us with your most recent e-mail address.

E-Mail _____

Participant Information

Name: _____ Parent/Guardian: _____

Street Address: _____ Home Phone: _____

City/Province: _____ Work Phone: _____

Postal Code: _____ Cellular Phone: _____

Emergency Details

Child's Health Card Number: _____
Emergency Contact: _____

Date of Birth: _____ Relationship: _____

Doctor's Name: _____ Home Phone: _____

Doctor's Phone: _____ Work Phone: _____

Cellular Phone: _____

Authorized Persons To Whom Participant May Be Released

Please note that the person picking up your child may be asked to show identification.

Name 1: _____ Phone: _____ Relation: _____

Name 2: _____ Phone: _____ Relation: _____

Medical Information

Is your camper allergic to: insect stings foods antibiotics other drugs other Please describe:

Will your child be taking any medications during the hours of the program?

Yes No **If yes, please fill out medical form.** Available on request or on our web-site.

TERMS AND CONDITIONS—Please Read Carefully

1. The **cut-off date to register for programs is two (2) weeks before the program date.** If a program is under enrolled, the cut-off date may be moved to one (1) week before the program date.
2. Two (2) week's **written** cancellation notice is required in order to receive a full refund on fees. This may be waived in extenuating circumstances at the discretion of the Executive Director.
3. **Registration is not final until payment has been received or payment arrangements have been made** with the office and a parent/guardian has received a program confirmation from the Program Coordinator. If a program is full, a parent/guardian may ask for the child's name to be placed on the waiting list for that program in case a space becomes available due to cancellation or program expansion.
4. Please note the start and end times for each program. Children should be dropped off **NO EARLIER** than five (5) minutes before the start of a program, and should be picked up **NO LATER** than five (5) minutes after a program ends. If a parent/guardian will be more than five (5) minutes late, he/she needs to call the Program Coordinator at 613-544-8939, or 613-583-9569. Late fees may be assessed if a parent/guardian is more than ten (10) minutes late to pick-up his/her child. If a child is left in our care for an hour beyond pick-up time and we have not heard from a parent/guardian and have been unable to reach a parent/guardian or emergency contact, we are obligated legally to contact a child protection agency.
5. EAF reserves the right to cancel a program without notice due to weather, illness, or under enrolment and will endeavour to give you as much notice as possible. For cancelled programs, fees are fully refunded.
6. If a child coming to a program has a history of, or is found to have, violent/aggressive behaviour where the child harms him/herself or others, the parent/guardian must sign a form acknowledging that EAF has permission for staff trained in Non-Violent Crisis Intervention to intervene with a non-violent physical restraint. If permission is not given, or if permission is given, but outbursts become frequent, disruptive and threatening the safety of staff and participants, the parent/guardian will be asked to withdraw the child from the program and a refund will be given.
7. Any EAF employee/student/volunteer who is concerned about the safety or well-being of a child, must **by law** contact a child protection agency. Parents will be notified that a call has been made in accordance with instructions from a child protection worker or police officer. If a child requires emergency medical attention, and harm is suspected by a doctor in the hospital emergency room, parents will be notified according to instructions from a child protection worker or police officer.

Program Registration 2010

			<u>Basic</u>	<u>Enhanced</u>	<u>One to One</u>	
Girls PJ Party <i>Ages: 10-18</i> <i>Each night includes baking, a craft, snack and a movie rental and a pancake breakfast in the morning</i>	Friday 6:00 p.m. to 10 a.m. Sat	Jan. 15	\$85 ____			
		Feb. 12	\$85 ____			
		Mar. 12	\$85 ____			
		Apr. 23	\$85 ____			Total
		May 28	\$85 ____			_____
Boy's Night Out <i>Ages: 9-13</i> <i>Activities include games, crafts, sports, movies and snacks</i>	Friday 6:00-9:00 p.m.	Jan. 22	\$15 ____	\$20 ____	\$30 ____	
		Feb. 19	\$15 ____	\$20 ____	\$30 ____	
		Mar. 26	\$15 ____	\$20 ____	\$30 ____	
		May 7	\$15 ____	\$20 ____	\$30 ____	Total
		June 4	\$15 ____	\$20 ____	\$30 ____	_____
Children's Night Out <i>Ages: 4-8</i> <i>Activities include games, crafts, sports, movies and snacks</i>	Friday 5:00-8:00 p.m.	Jan. 29	\$15 ____	\$17 ____	\$20 ____	
		Feb. 26	\$15 ____	\$17 ____	\$20 ____	
		Apr. 9	\$15 ____	\$17 ____	\$20 ____	
		May 21	\$15 ____	\$17 ____	\$20 ____	Total _____
Sat. Program Artillery Park <i>Ages: 4-18</i> <i>Mornings include activities such as games, crafts, baking, sports, and movies. The afternoon is swimming at Artillery Park from 2:00 to 3:15.</i>	Saturday 10:00 a.m. - 4:00 p.m.	Jan. 16	\$35 ____	\$45 ____	\$60 ____	
		Jan. 30	\$35 ____	\$45 ____	\$60 ____	
		Feb. 13	\$35 ____	\$45 ____	\$60 ____	
		Feb. 27	\$35 ____	\$45 ____	\$60 ____	
		Mar. 13	\$35 ____	\$45 ____	\$60 ____	
		Mar. 27	\$35 ____	\$45 ____	\$60 ____	
		Apr. 10	\$35 ____	\$45 ____	\$60 ____	
		Apr. 24	\$35 ____	\$45 ____	\$60 ____	
		May 8	\$35 ____	\$45 ____	\$60 ____	
May 22	\$35 ____	\$45 ____	\$60 ____	Total _____		
		June 5	\$35 ____	\$45 ____	\$60 ____	

Client Name: _____ **Parent/Guardian:** _____

Program Registration 2010

Teen Night <i>Ages: 13-18</i> <i>Gives teens an opportunity to engage in activities geared towards their interests and to participate in activities within the community.</i>	Friday 6:00-9:00pm	Jan. 8	\$25 ____	\$25 fee includes a \$10 activity fee	
		Feb. 5	\$25 ____		
		Mar. 5	\$25 ____		
		Apr. 16	\$25 ____		
		May 14	\$25 ____		
		June 11	\$25 ____		Total ____

Music Madness <i>Ages: 13-18</i> <i>Limited Spaces</i>	Thursday 6:00 p.m.-9:00pm	Jan. 7	\$150.00 for 8 weeks	
		Jan. 14		
		Jan. 21		
		Jan. 28		
		Feb. 4		
		Feb. 11		
		Feb. 18		
		Feb. 25		\$150 ____

Special Events

			<u>Basic</u>	<u>Enhanced</u>	<u>One to One</u>	
March Break <i>Structured like the PA Day programs.</i>	8:30 a.m. until 4:30 p.m.	Mar. 15	\$40 ____	\$55 ____	\$85 ____	
		Mar. 16	\$40 ____	\$55 ____	\$85 ____	
		Mar. 17	\$40 ____	\$55 ____	\$85 ____	
		Mar. 18	\$40 ____	\$55 ____	\$85 ____	
		Mar. 19	\$40 ____	\$55 ____	\$85 ____	Total ____

PA Day <i>Ages: 4-18</i> <i>Activities include a variety of indoor and outdoor games, crafts, and outings within the community.</i>	8:30 a.m. until 4:30 p.m.	Feb. 1	\$40 ____	\$55 ____	\$85 ____	
		Apr. 30	\$40 ____	\$55 ____	\$85 ____	Total ____

Client Name: _____

Total Fees

Cash
 Cheque
 EAF Brokered (Complete Form EBF-2009-2010)

Amount \$ _____ Date Received _____

Program Descriptions

Girls P.J. Party ~ Girls aged 10-18 are invited to bring their sleeping bags and spend the night here at the centre. Some of the activities include the girls painting their nails, doing their hair, crafts and baking yummy treats. This is a fun night where girls can come and enjoy doing “girlie things” together and develop some friendships. The evening is supervised by two female staff.

Boys’ Night Out ~ Geared for boys aged 9-13, participants of this program enjoy a variety of activities here at the centre that range from playing non-violent video games on the Wii, games of air hockey, to watching movies. This is a fun filled night where boys can come together and form positive lasting friendships.

Children’s Night Out ~ This program is geared towards younger participants, ages 4-8. Your child will engage in a variety of crafts that are designed to help develop social skills such as turn-taking and sharing as well as fine motor skills. Past examples are playing cooperative board games, cutting and pasting crafts and the ever popular baking.

Saturday Program/Artillery Park ~ This program reaches a wide range of ages from 4-18. The day starts out at the centre where participants engage in a craft, baking or science activity. In the afternoon we go to Artillery Park for swimming. Children are required to pass a swim test at the pool with a lifeguard before being allowed in the deep end. Participants are **picked up at the pool**.

Teen Social Club ~ This is an opportunity for our teenaged participants (13-18) to get together and participate in a variety of activities within the community (See program page 3 for details) geared towards their interests. There is an additional activity fee for this program.

Music Madness ~ For participants 13-18 years old. This 8-week program will be run by two extremely talented musical staff and will begin by focusing on rhythm. No prior musical knowledge is necessary to participate. Participants will begin with a jam session where they will use instruments and learn about music and how to keep a beat. Participants will make an instrument to take home.

P.A. Day ~ This program runs on school Professional Development Days and is for ages 4-18. The activities on this day vary from swimming to picnic lunches in the park; to sport games such as horseshoes and hockey; to crafts, baking and or science.

March Break ~ This program reaches a wide range of clients from ages 4-21 and runs over the school board March Break. More information on this will be available on Jan 30 2009.

All programs are PEANUT FREE and participants are required to bring their own lunch/snacks for full day programs.



361 Montreal Street, Kingston ON K7K 3H4

General Waiver

I, the under signed parent/guardian of _____ do hereby consent to his/her participation in Extend-A-Family Kingston's programs.

I acknowledge that participation in the programs may expose the above named participant to the possibility of injury. I grant Extend-A-Family program staff the authority to obtain emergency medical treatment as necessary to ensure that the above named participant is safe from further injury.

In consideration of Extend-A-Family Kingston allowing this participant to participate in its programs, I agree to waive and release Extend-A-Family Kingston from all claims for damages that may arise, other than by negligence of Extend-A-Family Kingston, its employees and agents, as a result of my child's participation in its programs.

Media Waiver

I am aware that the above named participant may appear in a photograph, or video, taken by program staff or local media and that photograph or video may appear in a variety of media sources on behalf of Extend-A-Family. Extend-A-Family Kingston will not divulge your participant's name without written permission.

Transportation Waiver

I acknowledge that the above named participant will be participation in activities, trips and events organized by Extend-A-Family Kingston. I am aware that the participation of my participant may be outside the scope of his/her daily routine. I give permission for my child to travel by foot, automobile, or bus to a desired location

I acknowledge and confirm that I have read this entire document prior to signing below.

Parent/Guardian (please print)

Signature of Parent/Guardian

Witness (please print)

Signature of Witness

Date

Date