# Ontario Passport Program

Payee Information Form

Initial Update



## Effective Date: \_

#### **Client information:**

Name:	
Client code:	

#### Complete one form for each Payee.

I have attached a void cheque or direct deposit form

Name/Organization:	
Relationship to the client:	
Home phone number:	
Cellphone number:	
Business number:	
Address:	
Email address:	

#### Choose one of the following options for notification of direct deposit:

Email				
Voicemail message to home		cellphone		
Text message to my cellphone				
Do not notify me of direct deposit				

Signature of Payee

Date

### Person Managing Funds authorization:

I authorize the above-named person or organization to be reimbursed for expenses submitted to PassportONE.

First and last name of Person Managing Funds (please print)